

# CMA Oman - XBRL Portal Guidance for Auditor Association for Companies

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Version No: 1.1



Building Transparency. Driving Growth.

IRIS Business Services Limited

## Auditor Association for Companies

### 1.1 Auditor Association by Company Users

Follow the below steps to create an Auditor Association.

**Step 1:** Login as Company User into MSX website: <https://www.msx.om/default.aspx>

The image consists of two screenshots from the MSX website. The top screenshot shows the login page with a 'Login' modal box. The modal box contains the following text: 'Please note the Market Data is delayed by 15 minutes', 'Access Real Time Role', 'User ID', 'Password', 'Security Code' (with the value 57322 and a refresh icon), and a 'Login' button. The background shows the MSX logo and a navigation menu. The bottom screenshot shows the user profile page. A red box highlights the 'Access XBRL System' button in the navigation bar, with a red arrow pointing to it and the text 'Click on this'. Below the navigation bar, there is a 'Profile' section with a dropdown menu set to 'Main' and several input fields for 'Commercial ID\*', 'Established In\*', and 'Listed Date\*'. The 'Commercial ID\*' field contains the value 1173774. The 'Established In\*' field contains the value Sep 11, 1983. The 'Listed Date\*' field is empty. There are also some Arabic labels next to the fields: 'رقم السجل التجاري\*', 'تأسست في\*', and 'تاريخ الإدراج\*'. The top of the page shows the MSX logo and a navigation menu.

**Step 2:** Navigate to Company-Auditor Association > Auditor Association and click on the 'Add' button



Home / Company-Auditor Association / Initiate Auditor Association

Company Auditor Association [Click here to Initiate Auditor Association](#) **ADD**

Sr. No.	Audit Firm	Auditor Super User	Status	Request Date	Comments	Action
No Records Found						

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**Step 3:** Enter all the mandatory information on the page like **Audit Firm** and **Auditor Super User** from the dropdown and then submit.

Home / Company-Auditor Association / Initiate Auditor Association

Associate Company Auditor **BACK**

Audit Firm \*  This field is mandatory

Auditor Super User \*  This field is mandatory

Comments

**SUBMIT** **RESET**

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**Audit Firm** and **Auditor Super User** detail would come on the respective dropdown only if they have logged in to their Account on the XBRL portal.

If you are not able to get their details on the respective dropdown, kindly ask them to log in on the CMA site from there they can navigate to XBRL portal. Once their details are captured then you can see their details here and can proceed with the submission.

**Step 4:** After the successful submission of the Auditor Association, the user can view the submitted details on the Company Auditor Association table.



Home / Company-Auditor Association / Initiate Auditor Association

**Company Auditor Association** ADD

Sr. No.	Audit Firm	Auditor Super User	Status	Request Date	Comments	Action
<input type="text" value="Search..."/>	<input type="text" value="Search..."/>	<input type="text" value="Search..."/>	<input type="text" value="Search..."/>	<input type="text" value="Search..."/>		
No Records Found						

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**Step 5:** Auditor should approve the submitted request by logging in to the XBRL portal.

**Navigation:** Company-Auditor Association > Approve/Reject Auditor Association

Under the Action column the auditor would get the option to approve/reject the request. Post approval association is completed.

Home / Company-Auditor Association / Approve/Reject Auditor Association

**Company Auditor Association**

Sr. No.	Company Name	Audit Firm	Auditor Super User	Status	Comments	Request Date	Action
<input type="text" value="Search..."/>	<input type="text" value="Search..."/>	<input type="text" value="Search..."/>	<input type="text" value="Search..."/>	<input type="text" value="Search..."/>		<input type="text" value="Search..."/>	
1	BANK MUSCAT	KPMG LLC	KPMG AuditorUser	Approved	<a href="#">Comments</a>	10/08/2021 10:06:19	<a href="#">Revoke Request</a>
2	Islamic Bank Muscat	KPMG LLC	KPMG AuditorUser	Approved	<a href="#">Comments</a>	10/08/2021 10:06:06	<a href="#">Revoke Request</a>
3	Insurance Broker	KPMG LLC	KPMG AuditorUser	Approved	<a href="#">Comments</a>	04/08/2021 20:41:35	<a href="#">Revoke Request</a>
4	Al Amin Securities	KPMG LLC	KPMG AuditorUser	Approved	<a href="#">Comments</a>	04/08/2021 09:09:37	<a href="#">Revoke Request</a>
5	ORYX FUND	KPMG LLC	KPMG AuditorUser	Approved	<a href="#">Comments</a>	04/08/2021 08:44:59	<a href="#">Revoke Request</a>
6	Ahli Bank	KPMG LLC	KPMG AuditorUser	Approved	<a href="#">Comments</a>	03/08/2021 12:07:47	<a href="#">Revoke Request</a>

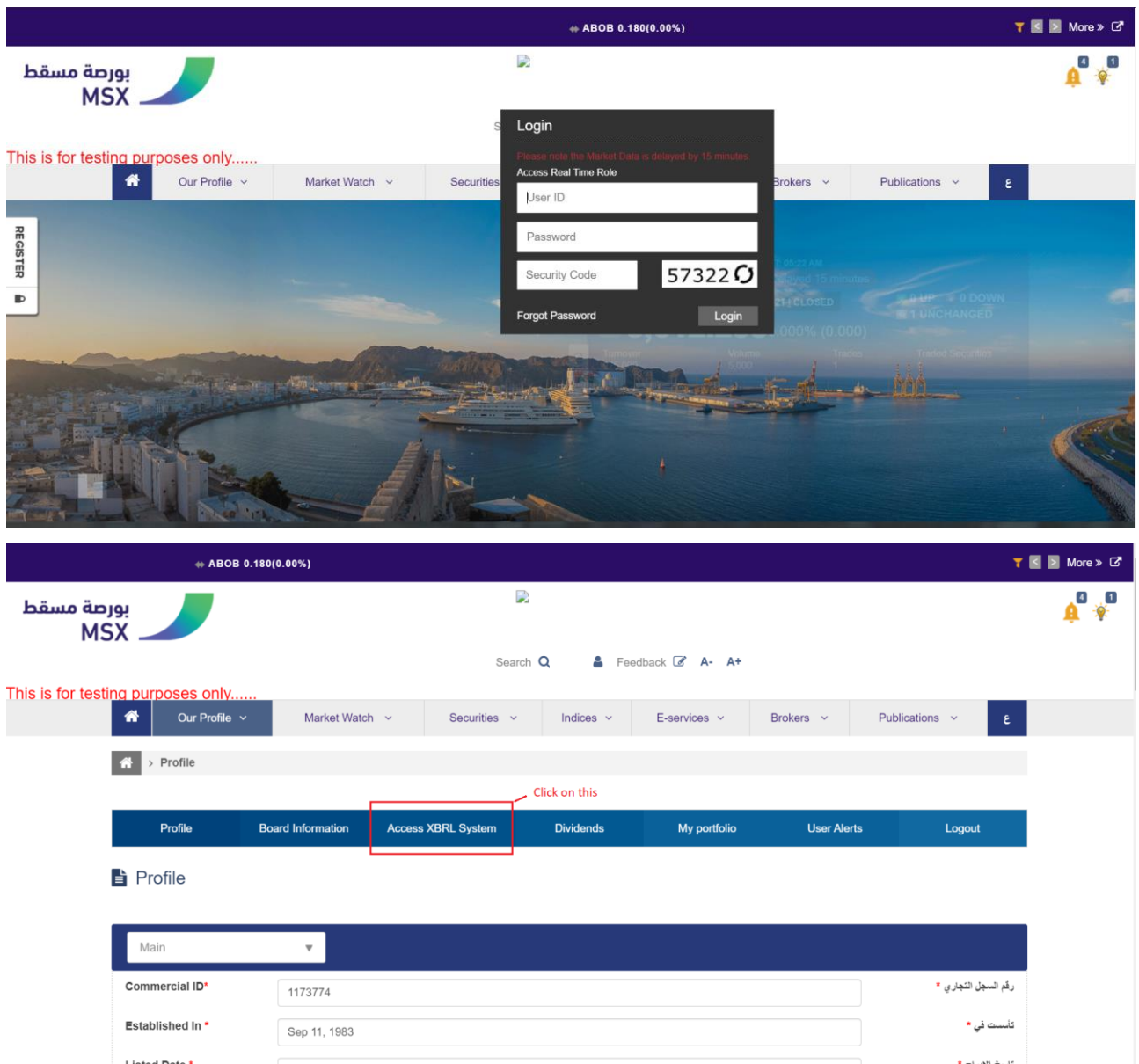
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## Revoke Auditor Association for Companies

### 1.2 Revoke Auditor Association by Company Users

Follow the below steps to change the current Auditor Association (revoke):

**Step 1:** Login as Company User into MSX website: <https://www.msx.om/default.aspx>



The image shows two screenshots of the MSX website. The top screenshot displays the login interface with a 'Login' modal box. The modal box contains fields for 'User ID', 'Password', and 'Security Code' (with the value '57322' and a refresh icon). There are also links for 'Forgot Password' and a 'Login' button. The background shows the MSX logo and a navigation menu. A red text overlay reads 'This is for testing purposes only.....'. The bottom screenshot shows the user's profile page. The 'Access XBRL System' option is highlighted with a red box and a red arrow pointing to it, with the text 'Click on this' next to it. The profile page also shows a 'Profile' section with fields for 'Commercial ID' (1173774), 'Established In' (Sep 11, 1983), and 'Listed Date'.

**Step 2:** Navigate to Company-Auditor Association > Initiate Auditor Association and click on the **'Revoke Request'** button displayed against Audit Firm (This option is displayed only when association has been approved by Auditor Super User)

Company Auditor Association

Sr. No.	Audit Firm	Auditor Super User	Status	Request Date	Comments	Action
1	PRICEWATERHOUSECOOPERS LLC	MOORE STEPHENS LLC MOORE STEPHENS LLC	Approved	24/01/2023 18:04:33	Comments	Revoke Request
2	MOORE STEPHENS LLC	MOORE STEPHENS LLC MOORE STEPHENS LLC	Request Cancelled	24/01/2023 18:03:03	Comments	

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**Step 3:** On clicking **Revoke Request** button, a comment box with **REVOKE** and **RESET** button is displayed. Enter a reason of rejection and click on **REVOKE** button to revoke the Company-Auditor Association.

Reject

Reason \*

REVOKE RESET

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**Step 4:** After the successful revoke of the Company-Auditor Association, the user can view the revoked details on the Company Auditor Association table with the status as **Pending ASU Revoke Approval**

Company Auditor Association							ADD
Sr. No.	Audit Firm	Auditor Super User	Status	Request Date	Comments	Action	
1	PRICEWATERHOUSECOOPERS LLC	MOORE STEPHENS LLC MOORE STEPHENS LLC	Pending ASU Revoke Approval	24/01/2023 18:58:38	Comments	Cancel Revoke	
2	MOORE STEPHENS LLC	MOORE STEPHENS LLC MOORE STEPHENS LLC	Request Cancelled	24/01/2023 18:03:03	Comments		

**Step 5:** Auditor should approve the Revoke request by logging in to the XBRL portal.

**Navigation:** Company-Auditor Association > Approve/Reject Auditor Association

Under the Action column the auditor would get the option to **Revoke Approval** request. On clicking **Revoke Approval** button, a comment box with **APPROVE** and **CANCEL** button is displayed.

Enter a reason (Optional) of revoke and click on **APPROVE** button to revoke the Company-Auditor Association.

Company Auditor Association							
Sr. No.	Company Name	Audit Firm	Auditor Super User	Status	Comments	Request Date	Action
1	ARABIA FALCON INSURANCE (S.A.O.G)	PRICEWATERHOUSECOOPER S LLC	MOORE STEPHENS LLC MOORE STEPHENS LLC	Revoked	Comments	24/01/2023 19:18:31	
2	Oman Insurance Company	PRICEWATERHOUSECOOPER S LLC	PRICEWATERHOUSECOOPER S LLC PRICEWATERHOUSECOOPER S LLC	Approved	Comments	17/02/2022 09:27:35	Revoke Request
3	SALALAH PORT SR	PRICEWATERHOUSECOOPER S LLC	PRICEWATERHOUSECOOPER S LLC PRICEWATERHOUSECOOPER S LLC	Approved	Comments	03/02/2022 14:29:23	Revoke Request
4	Gulf Insurance Group (Gulf B.S.C(C)	PRICEWATERHOUSECOOPER S LLC	PRICEWATERHOUSECOOPER S LLC PRICEWATERHOUSECOOPER S LLC	Approved	Comments	03/02/2022 10:05:55	Revoke Request
5	AHLI BANK	PRICEWATERHOUSECOOPER S LLC	PRICEWATERHOUSECOOPER S LLC PRICEWATERHOUSECOOPER S LLC	Approved	Comments	20/12/2021 15:37:09	Revoke Request
6	OMAN UNITED INSUR	PRICEWATERHOUSECOOPER S LLC	PRICEWATERHOUSECOOPER S LLC PRICEWATERHOUSECOOPER S LLC	Approved	Comments	20/12/2021 15:22:28	Revoke Request