



CMA Oman - XBRL Portal Guidance for Unaudited Preliminary Filing

September 2021

Version No: 1.0



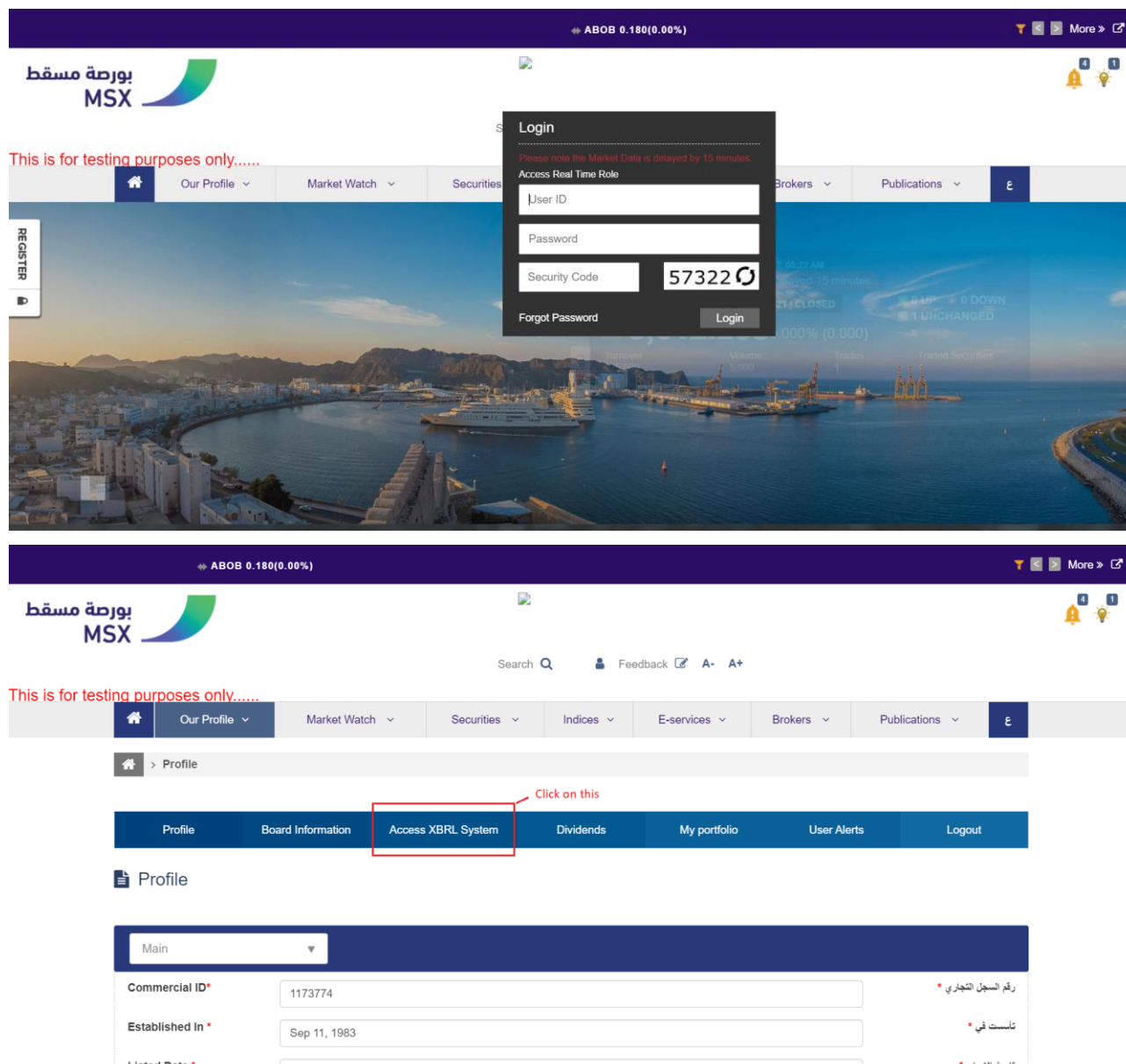
IRIS Business Services Limited

1 UNAUDITED PRELIMINARY FILING FLOW

1.1 Unaudited Preliminary Filing by Company Users

Follow the below steps to complete the unaudited preliminary filing.

Step 1: Login as Company User into MSX website: <https://www.msx.om/default.aspx>



The screenshot displays the MSX website interface. The top navigation bar includes the MSX logo and a market status indicator (ABOB 0.180(0.00%)). A login modal is open, showing fields for User ID, Password, and Security Code (57322). Below the login form, the user's profile page is visible, with the 'Access XBRL System' button highlighted by a red box and a red arrow pointing to it with the text 'Click on this'. The profile page also shows fields for Commercial ID (1173774), Established In (Sep 11, 1983), and Listed Date.

Step 2: Navigate to Financial Reporting > Upload filing and click on 'Submit Unaudited preliminary filing'



Home / Financial Reporting / Upload Filing

Submit Unaudited preliminary filing

Submit XBRL filing Submit Unaudited preliminary filing

Whether reporting entity is preparing financial statements for first time since establishment of entity *

Level of rounding off for monetary values *

Frequency *

From Date *

To Date *

*Please put minus (-) sign for negative values

	Current Period (01/Jan/2020) to (31/Dec/2020) OMR	Previous Period (01/Jan/2019) to (31/Dec/2019) OMR	% Change
Total Revenue	45	56	-30.7692 %
Total Expense	454564	5	11384000.0000 %
Net Profit/loss after Tax	56	45	24.4444 %

*Reporting Currency will be Omani Rial (OMR)

Disclosure Copy *
test.pdf
Only PDF file is allowed. File Size should be less than 10 MB. This attachment is mandatory.
This report will be sent to MEX for publishing.

Comments

Step 3: Enter all the mandatory information on the page and upload the disclosure copy and then submit.

Disclosure copy is an initial unaudited financial statement for the specific period (Quarterly/Half-yearly/Annually based on the entity) which includes Assets, Loan, Total Income, Total Expenses, Total Expenditure, profit/loss after and before tax and etc. It must be there in PDF format which should have the company stamp and sign on their company letterhead.



Home / Financial Reporting / Upload Filing

Submit Unaudited preliminary filing

Submit XBRL filing Submit Unaudited preliminary filing

Whether reporting entity is preparing financial statements for first time since establishment of entity *

Level of rounding off for monetary values *

Frequency *

From Date *

To Date *

**Please put minus (-) sign for negative values*

	Current Period (01/Jan/2020) to (31/Dec/2020) OMR	Previous Period (01/Jan/2019) to (31/Dec/2019) OMR	% Change
Total Revenue	45	56	-30.7662 %
Total Expense	454564	5	11364000.0000 %
Net Profit/Loss after Tax	56	45	24.4444 %

**Reporting Currency will be Omani Rial (OMR)*

Disclosure Copy *
test.pdf
Only PDF file is allowed. File Size should be less than 10 MB. This attachment is mandatory
This report will be sent to MSX for publishing

Comments

Click on Submit button

Step 4: Once you clicked the submit button, a pop-up will appear on top to confirm the Filing details. Click on 'Ok' to go ahead. Else click on 'No' if you want to change the data.



Confirm Filing Details

Please confirm the below details of the Uploaded Filing and click on 'Yes'

Filing Period Start Date: 01/01/2020
Filing Period End Date: 31/12/2020
Filing Frequency: Annual

YES NO

Submit Unaudited preliminary financial statements

Submit XBRL filing

Whether reporting entity is preparing financial statements for first time since establishment *

Level of rounding off for monetary values * Actuals

Frequency * Annual

From Date * 01/01/2020

To Date * 31/12/2020

*Please put minus (-) sign for negative values

	Current Period (01/Jan/2020) to (31/Dec/2020) OMR	Previous Period (01/Jan/2019) to (31/Dec/2019) OMR	% Change
Total Revenue	45	56	-19.6429 %
Total Expense	454504	5	9091180.0000 %
Net Profit/loss after Tax	56	45	24.4444 %

*Reporting Currency will be Omani Rial (OMR)

Disclosure Copy * Choose File
test.pdf
Only PDF file is allowed. File Size should be less than 10 MB. This attachment is mandatory.
This report will be sent to MSX for publishing.

Comments
Test comments

SUBMIT RESET

Step 5: After you confirm the Filing details another pop-up will appear to get confirmation to submit the data. Click on 'Ok' to go ahead. Else click on 'No' if you want to cancel it.



The screenshot shows a web application interface for submitting financial data. A confirmation dialog box is overlaid on top, asking 'Do you want to submit the data?' with 'YES' and 'NO' buttons. The background form is titled 'Submit Unaudited preliminary filing' and includes several dropdown menus and input fields for configuration. Below these is a table comparing current and previous period financial data. At the bottom, there are fields for a disclosure copy and comments, along with 'SUBMIT' and 'RESET' buttons.

	Current Period (01/Jan/2020) to (31/Dec/2020) OMR	Previous Period (01/Jan/2019) to (31/Dec/2019) OMR	% Change
Total Revenue	45	56	-19.6429 %
Total Expense	454564	5	909180.0000 %
Net Profit/Loss after Tax	56	45	24.4444 %

Step 6: The user will get a notification at the top for the successful submission of unaudited preliminary filing and automatically redirect to the 'View Filing Page'.



Home / Financial Reporting / Upload Filing

Filing Submitted Successfully. Redirecting to View Filing Page

Submit Unaudited preliminary filing

Submit XBRL filing Submit Unaudited preliminary filing

Whether reporting entity is preparing financial statements for first time since establishment of entity *

Level of rounding off for monetary values *

Frequency *

From Date *

To Date *

**Please put minus (-) sign for negative values*

	Current Period (01/Jan/2020) to (31/Dec/2020) OMR	Previous Period (01/Jan/2019) to (31/Dec/2019) OMR	% Change
Total Revenue	45	56	-19.6429 %
Total Expense	454564	5	909180.0000 %
Net Profit/loss after Tax	56	45	24.4444 %

**Reporting Currency will be Omani Rial (OMR)*

Disclosure Copy *
test.pdf
Only PDF file is allowed. File Size should be less than 10 MB. This attachment is mandatory.
This report will be sent to MSX for publishing

Comments

Step 7: After the successful submission of unaudited preliminary filing, the user can view the submitted data on the View Filing page along with all existing filing histories.



Home

Financial Reporting

Company-Auditor Association

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Inquiry

Disclosures

View Filings

Filters

From Date: [Calendar Icon] To Date: [Calendar Icon] Filing Status: All Publishing Status: All

Submission Status: All Filing Frequency: All Type Of Filing: All Nature Of Statement: All

SEARCH RESET

Sr. No.	Type Of Filing	Filing Frequency	Filing ID	From Date	To Date	BOD's Approval Date	Preparation Format	Validation Status	Submission Status	Delayed (in days)	Version	Filing Status	Publishing Status
1	Preliminary	Annual	FSP_3_10452	01/01/2020	31/12/2020	-	-	-	Delayed	-	9	Submitted to MSX / CMA	Not Published
2	Preliminary	Annual	FSP_3_10449	01/01/2020	31/12/2020	-	-	-	Delayed	-	8	Submitted to MSX / CMA	Not Published
3	Preliminary	Quarter 2	FSP_1_10446	01/01/2021	30/06/2021	-	-	-	On Time	-	10	Submitted to MSX / CMA	Not Published
4	Preliminary	Quarter 2	FSP_1_10442	01/01/2021	30/06/2021	-	-	-	On Time	-	9	Submitted to MSX / CMA	Not Published
5	XBRL	Quarter 3	FS_4_10440	01/07/2020	30/09/2020	08/09/2021	Standalone	Validation Successful	Delayed	338	12	Submitted to MSX / CMA	Not Published
6	XBRL	Quarter 3	FS_4_10439	01/07/2020	30/09/2020	07/09/2021	Standalone	Validation Successful	Delayed	337	11	Submitted to MSX / CMA	Not Published
7	XBRL	Quarter 3	FS_4_10435	01/07/2020	30/09/2020	07/09/2021	Standalone	Validation Successful	Delayed	337	10	Submitted to MSX / CMA	Not Published
8	XBRL	Quarter 3	FS_4_10434	01/07/2020	30/09/2020	08/09/2021	Standalone	Validation Successful	Delayed	337	9	Upload	Not Published
9	XBRL	Quarter 3	FS_4_10433	01/07/2020	30/09/2020	08/09/2021	Standalone	Validation Successful	Delayed	337	8	Submitted to MSX / CMA	Not Published
10	XBRL	Quarter 3	FS_4_10432	01/07/2020	30/09/2020	08/09/2021	Standalone	Validation Successful	Delayed	337	7	Submitted to MSX / CMA	Not Published

1 2 3 4 5

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View Filings

Filters

From Date: [Calendar Icon] To Date: [Calendar Icon] Filing Status: All Publishing Status: All

Submission Status: All Filing Frequency: All Type Of Filing: All Nature Of Statement: All

SEARCH RESET

[Click here to view the filing information](#)

Preparation Format	Validation Status	Submission Status	Delayed (in days)	Version	Filing Status	Publishing Status	Tracker	Uploaded Date	Nature Of Statement	Action
-	-	Delayed	-	42	Submitted to MSX / CMA	Not Published	Click to View	17/09/2021	-	View
Standalone	Validation Successful	Delayed	345	2	Pending Auditor Certification	Not Published	Click to View	16/09/2021	Audited	View
-	-	Delayed	-	1	Submitted to MSX / CMA	Not Published	Click to View	16/09/2021	-	View

Step 8: To track the Filing Status click on Tracker > Click to View



Home / Financial Reporting / View Filings

View Filings

Filters

From Date: [Calendar Icon] [Date Field] To Date: [Calendar Icon] [Date Field] Filing Status: All Publishing Status: All

Submission Status: All Filing Frequency: All Type Of Filing: All Nature Of Statement: All

SEARCH RESET

To Date	BOD's Approval Date	Preparation Format	Validation Status	Submission Status	Delayed (in days)	Version	Filing Status	Publishing Status	Tracker	Uploaded D
31/03/2021	-	-	-	Delayed	-	42	Submitted to MSX / CMA	Not Published	Click to View	17/09/202

Click here to track the Filing status

1 Upload 2 Submitted to MSX / CMA 3 End

In Progress Acknowledges/Accepts

1.1 How to raise your query in case of any issues during the filing process

Please try again. If it is still giving the same error again, please send us the screenshot of the below details by following the below steps:

Step 1: On the menu click on-- Financial reporting --> create filing,

Step 2: On this page click on the



Step 3: Take a screenshot of the details on the page which will be seen below with their values and send us along with your queries.



Commercial registration(CR) number *

Name of reporting entity *

Type of Company *

Licensing Status *

Licensed For *

Sector *

Sub Sector *

Category of filer *

Listing Status *

Ticker Code *